

Westchester Task Force on Child Abuse and Neglect

EDUCATIONAL NEGLECT

Recommended Guideline for Collecting & Organizing Information For A Report to State Central Registry ¹

This form does not replace NYS Office Of Children and Family Services Report of Suspected Child Abuse or Maltreatment FORM LDSS-2221-A

This form is intended for internal use as a checklist to organize information that may be required when filing a report with SCR, alleging Educational Neglect.

One criterion required for a report of Educational Neglect is "reasonable cause to suspect educational impairment / harm to the child or imminent danger of harm". This form helps organize information about ways in which educational impairment may be manifest.

A report of educational neglect also requires that a child be of a certain age. Children are required to attend the current school year, September through June, if:

- The student turned six (6) BEFORE December 1st OR
- The student turned sixteen (16) AFTER July 1st.

When you make a call to the State Central Registry you will need to give the registry some or all of the information listed below, including, if possible, the names and birth dates of the parents, including the father. If the registry refuses to accept the report, ask for a supervisor, and be sure to get the name of the person you spoke to. If the report is accepted, be sure to get the registry identification number.

NAME OF STUDENT: _____ DOB: _____ AGE: _____
CURRENT GRADE: _____ SCHOOL: _____

General Education Special Education If Special Education, is IEP current: Yes No

NUMBER OF UNEXCUSED ABSENCES: _____

Check one: Consecutive Days Out Cumulative Days Out

Over period of time: _____ through _____
(date) (date)

HAS THE STUDENT'S ABSENCES HAD AN IMPACT ON LEARNING? YES NO

If Yes, please check all that apply:

- | | |
|---|--|
| <input type="checkbox"/> Regression in academic skills | <input type="checkbox"/> Incomplete required homework assignments |
| <input type="checkbox"/> Decrease in socialization skills | <input type="checkbox"/> Failing one or more classes |
| <input type="checkbox"/> Decrease in class participation | <input type="checkbox"/> In danger of repeating the grade |
| <input type="checkbox"/> Negative change in overall affect | <input type="checkbox"/> Previously been retained |
| | <input type="checkbox"/> Demonstrating minimal academic progress in most subject areas |
| <input type="checkbox"/> Student is Special Education and is missing the following mandated services: | |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> PT |
| <input type="checkbox"/> Speech | <input type="checkbox"/> Resource Room |
| <input type="checkbox"/> OT | |
| <input type="checkbox"/> Other _____ | |
| <input type="checkbox"/> Other _____ | |

Reported by:		Reported to:	
Time:		Registry ID #	
Date:			

Documents that will be needed:

- Attendance Records
- Report Cards
- IEP, If applicable
- Evaluations (Psychological, etc.)

¹ This form is based upon a form developed by the Yonkers BOE, Westchester County Attorney, Westchester DA, Westchester County DSS.

A coalition of individuals and public and private agencies and community organizations concerned about child abuse and neglect in Westchester. Co-sponsored by:



Mental Health Association of Westchester County, Inc.
2269 Saw Mill River Road, Bldg. 4A • Elmsford, NY 10523
Tel: (914) 345-3993 • Fax (914) 347-8859



Child Care Council of Westchester, Inc.
470 Mamaroneck Avenue • White Plains, NY 10605
Tel: (914) 761-3456 • Fax: (914) 761-1957