

**Westchester County  
Continuum of Care Partnership for the Homeless**

**EMERGENCY BOARD MEETING #2 IN PREP FOR HUD NOFA  
July 14, 2016  
2pm**

**Attendees:** Annette Peters-Ruvolo (Co-Chair), Karl Bertrand (Co-Chair), Paul Anderson-Winchell, Dahlia Austin, Ruthann Becker (phone), Stephanice Bennett, Donna Besteiro, David Booker, Nadine Burns-Lyons, Howard Charton (phone), Desh Connors, James Coughlin, Anne Daddona, Helen Frankel, CarlLa Horton, Andrea Kocsis, May Krukiel, Maria McGinty, Danielle Scholar, Yoav Spiegel, Camille Webb.

Topic #1:	Discussion:
<b>Review of FY16 NOFA</b>	<ul style="list-style-type: none"> <li>Annette briefly presented a review of the purpose of the meeting and provided context for those who were not present on 7/12/16.</li> </ul>

Topic #2	
<b>Tier1 and Tier2/Reallocations Project ranking review and vote</b>	<ul style="list-style-type: none"> <li>Annette, Karl and Yoav reviewed the proposed priority ranking. The Board unanimously accepted the project ranking as presented. It was discussed and a motion was put forth to adopt the project ranking and reallocate the bottom 4 projects, totaling approximately \$493,839 in funding. The projects will be re-allocated to one (1) RRH project to be RFP'd by the CoC. 15 in favor, 0 not in favor, no abstentions.</li> </ul>

Topic #3	
<b>Permanent Supportive Housing Bonus: HUD requirements and priorities; WC CoC priorities</b>	<ul style="list-style-type: none"> <li>Karl, Yoav and Annette reviewed this year's PSHB and proposed various ideas discussed on 7/12/16. Populations that were presented at 6/30/16's Meeting on Priorities were re-reviewed. All Board members were in favor of pursuing the PSHB and agreed to an RFP for the full \$793,854, which could be developed into 1 or 2 projects, depending on the strength of the submitted RFPs. Applicants would be able to determine the capacity, population and funding amount in their proposals, but would need to choose either RRH or PSH. The CoC Board will review projects and select candidates to apply with the FY16 NOFA on 7/28/16. PD&amp;D will draft the RFP for release on 7/15/16 with a due date of 7/25/16 by 5pm.</li> </ul>

Topic #5	
<b>Housing First</b>	<ul style="list-style-type: none"> <li>The Board revisited the concept of Housing First. The importance of PSH projects, wherever feasible, operating as Housing First was discussed, where TH projects may not depending on the population being served. All Board members present were in agreement.</li> </ul>

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Topic #6	Discussion:
Next steps	<ul style="list-style-type: none"><li>• Annette reviewed upcoming important dates to carry the Board to the submission due date for all Project Applications – 8/8/16</li><li>• Board members were asked to be cognizant of emails from Annette, Anne and/or Yoav relating to the NOFA and to make sure they respond to deadlines in order for all involved to stay on course for the 8/8/16 Project Applications deadline.</li></ul>

Meeting was adjourned at 4:05pm.

Respectfully submitted: Annette Peters-Ruvolo

Date: 07/14/16

Next Meeting Date: 7/28/16

Time: 2pm

Location: DCMH EAP room

## **Westchester County Continuum of Care Partnership for the Homeless**

### **FY2016 Process for Reallocation**

**For FY2016, the Westchester County CoC used the Reallocation process to reduce or eliminate low performing projects based on a ranking criteria approved by the CoC Board.**

- 1) Using this year's Board-approved ranking criteria, there were 4 (four) projects the Board requested to review further:
  - a. The Municipal Housing Authority of the City of Yonkers (MHACY) Job Plus project
  - b. Westchester DSS' STAIR project
  - c. The City of Mount Vernon's Harm Reduction and Outreach project
  - d. The Municipal Housing Authority of the City of Yonkers (MHACY) Yonkers OWN project

The CoC Board reviewed the 4 projects and, weighing the priorities of the CoC as well as HUD's priorities outlined in the NOFA, the Board requested these be considered for Reallocation. The Board determined that these projects are SSO or TH projects and all are low-performing in terms of the approved criteria used. The largest of the 3 projects, STAIR, may be able to access funding from DSS to sustain itself without CoC funding, making it most appropriate to reallocate. All Board members agreed that, at this point, it is more beneficial to the effectiveness of the CoC as a whole to re-allocate, while we can, these 4 projects rather than renew them as is. It was approved by the Board that reallocation to RRH would be the most efficient use of the funds as it has been determined that this type of assistance would be most helpful at this time to a large number of our non-chronically homeless individuals and families, and HUD supports the RRH model.

Applicant Name	Project Name	Expiration Date	Total ARA	Increasing Housing Stability/Length of Time Homeless (= #EMH on Q27 on APP)	Percent of permanent housing exit identifications (#EMH on APP)	Percent increases in income (#246s)	Participant eligibility	Utilization rates (Q6)	APR timeliness	Frequency of funds recaptured by HUD (Q36 31)	Project Type	Need for specialized services / population with severe needs and vulnerabilities	Feasibility to sustain HUD funding	Unique services to CoC structure	RANKING SCORE	Project Name
Westchester DSS	HMS	7/31/17	\$260,000								HMS				42,000	1 HMS
Westchester DSS	First Steps	11/30/17	\$733,730	1090	100%	69%	100%	94%	2	95% PSH	10	5	5	2	39,400	2 First Steps
MHACY	Rapid Road To Housing	11/30/17	\$340,500	174	97%	43%	100%	100%	2	64% RRH	10	5	5	2	38,991	3 Rapid Road To Housing
Westchester DSS	Homestead	5/31/17	\$413,183	1244	91%	66%	100%	92%	2	100% PSH	10	5	5	2	38,307	4 Homestead
Greystone HS	Issan House	1/31/17	\$265,984	1057	90%	59%	100%	92%	2	100% PSH	10	5	5	2	37,633	5 Issan House
Westchester DCMH	DCMH Vet Home 03	2/28/17	\$79,344	1587	100%	80%	100%	70%	2	61% PSH	10	5	5	1	37,534	6 DCMH Vet Home 03
MHACY	Sharing Community RA	1/31/17	\$390,711	2460	100%	66%	100%	122%	2	97% PSH	10	5	5	0	36,606	7 Sharing Community RA
City of Mount Vernon	CMV RA 07	8/31/17	\$64,842	692	100%	83%	100%	100%	2	80% PSH	10	5	5	0	36,516	8 CMV RA 07
Westchester DSS	DSS Samaritan Initiative	9/30/17	\$377,048	1467	91%	61%	100%	90%	2	80% PSH	10	5	5	0	35,663	9 DSS Samaritan Initiative
Westchester DCMH	DCMH Samaritan Initiative	12/31/17	\$157,512	1084	90%	75%	100%	65%	2	57% PSH	10	5	5	0	33,957	10 DCMH Samaritan Initiative
City of Mount Vernon	CMV RA Vets	9/30/17	\$46,076	769	100%	60%	0%	158%	2	68% PSH	10	5	5	1	33,956	11 CMV RA Vets
Westchester DSS	Turning Point	7/31/17	\$1,122,000	first year	100%	first year	40%	first year	2	first year	PSH	10	5	0	33,540	12 Turning Point
City of Mount Vernon	Job Plus	7/31/17	\$344,737	1343	100%	62%	0%	93%	1	73% PSH	10	5	5	0	32,720	13 CMV RA 06
Westchester DCMH	DCMH Leasing Project	11/30/17	\$148,748	259	100%	0%	100%	71%	2	75% PSH	10	5	5	0	32,472	14 DCMH Leasing Project
Westchester DSS	Life Bridges	8/31/17	\$46,499	480	100%	75%	100%	87%	2	98% TH	5	5	5	0	32,255	15 Life Bridges
HOPE CS	CNS Rehousing Initiative	11/30/17	\$296,614	694	87%	60%	100%	112%	2	94% TH	5	5	5	2	31,760	16 CNS Rehousing Initiative
Westchester DSS	The Refuge	10/31/17	\$107,001	271	71%	35%	100%	70%	2	99% TH	5	5	5	2	31,579	17 The Refuge
Westchester DCMH	DCMH RA Project	10/31/17	\$7,464,170	2441	94%	54%	76%	93%	2	81% PSH	10	5	5	0	31,484	18 DCMH RA Project
MHACY	HIV RA	9/30/17	\$64,101	62	100%	0%	100%	9%	2	7.25% PSH	10	5	5	2	30,000	19 HIV RA
City of Mount Vernon	Shallow Rent	7/31/17	\$161,788	857	100%	59%	20%	98%	2	95% PSH	10	5	5	0	29,486	20 Shallow Rent
Westchester DSS	Stepping Stones	11/30/17	\$339,315	250	67%	56%	100%	86%	1	75% TH	5	5	5	0	29,276	21 Stepping Stones
MHACY	Westhab RA SRO	9/30/17	\$84,974	652	80%	60%	100%	96%	2	52% PSH	10	5	5	2	29,221	22 Westhab RA SRO
Westchester DSS	DSS Supportive SRO	10/31/17	\$33,660	1433	100%	50%	50%	100%	2	100% PSH	10	2	2	0	28,006	23 DSS Supportive SRO
Westchester DSS	Westchester Coordinated Entry	new project	\$114,819							SSO-CE					27,000	24 Westchester Coordinated Entry
Lifting Up Westchester	Another Way Home	11/30/17	\$160,482	584	100%	73%	100%	64%	2	94% TH	5	5	5	1	26,514	25 Another Way Home
Westchester DSS	Apartment Finding Initiative	1/31/17	\$169,000	110	55%	21%	100%	101%	2	99% SSO	0	5	5	2	25,961	26 Apartment Finding Initiative
City of Mount Vernon	CMV RA 05	9/30/17	\$398,329	1997	92%	73%	0%	72%	1	41% PSH	10	5	5	0	25,948	27 CMV RA 05
City of Mount Vernon	CMV RA 04	11/30/17	\$76,848	1008	88%	50%	0%	90%	1	60% PSH	10	5	5	0	24,484	28 CMV RA 04
MHACY	Yonkers OWN	1/31/17	\$160,811	344	48%	30%	100%	107%	2	97% TH	5	5	5	0	23,289	29 Yonkers OWN
City of Mount Vernon	Harm Reduction And Outreach	1/31/17	\$56,487	1248	100%	47%	60%	89%	2	100% SSO	0	5	5	0	20,448	30 Harm Reduction And Outreach
Westchester DSS	STAIR	8/31/17	\$399,400	365	56%	32%	100%	75%	2	98% TH	5	5	5	0	17,953	31 STAIR
MHACY	Job Plus	1/31/17	\$64,911	259	85%	17%	25%	29%	2	99% TH	5	5	5	0	17,888	32 Job Plus
PHB		ARD	\$15,877,082	0-3	0-3	0-3	0-3	0-3	0-2	0-3	PSH, RRH	10	5	2	0 or 5	
		ARD plus PHB	\$16,670,936								TH	5	5	2	1	
		Tier 1	\$14,765,686								SSO	0	0	0	0	
		Tier 2	\$1,111,396													
		Tier 2 with PHB	\$1,905,250													

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### Approved Westchester County CoC FY2016 Project Ranking Criteria

Ranking Criteria	Score	Source
Performance Outcomes from APR/HMIS		
Length of stay	0-3 points based on in-component performance	last APR submitted to HUD Q27
Percent of permanent housing exit destinations	0-3 points based on in-component performance	last APR submitted to HUD Q36 Performance Measure 1
Percent increases in income	0-3 points based on in-component performance	last APR submitted to HUD Q24b3
Monitoring Criteria		
Participant eligibility	0-3 points	CoC monitoring findings letter
Utilization rates	0-3 points based on in-component performance	last APR submitted to HUD Q8
Frequency or amounts of funds recaptured by HUD	0-3 points based on in-component performance	last APR submitted to HUD Q30
Need for specialized population services or serves population with severe needs		
Youth	5 points for one or more	
Victims of domestic violence		
Families with children		
Persons experiencing chronic homelessness		
Veterans		
Current or past substance use;		
Lesbian, Gay, Bisexual, Transgender, Questioning (LGBTQ) status		
HIV		
Significant health or behavioral health challenges or functional impairments		
APR timeliness	0-2 points (1 point for each on time APR in FY12 and FY13)	e-snaps time stamps
Unique service to CoC structure	Subjective award of 0-2 points	FY14 rankings
Feasibility to sustain without HUD funding		
No alternate funding identified	5	
Housing part of another program or structure	2	
Significant number of family households with TANF/ Safety Net or other alternate funding readily available	0	
Project Component		
PSH, RRH	10	
TH	5	
SSO	0	
	maximum total = 42	

HMIS is rank #1  
Westchester Coordinated Entry is at top of Tier 2