## **Before Starting the Project Application**

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember

- Additional training resources can be found on the HUD Exchange at https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/
   Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2017 Continuum of Care (CoC) Program Competition. For more information see FY 2017 CoC Program Competition NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2017 CoC Program NOFA and the FY 2016 General Section NOFA.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with onscreen text and the hide/show instructions found on each individual screen.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2016 Project Application will be imported into the FY 2017 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the FY 2016 post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Expiring Shelter Plus Care projects requesting renewal funding for the first time under 24 CFR part 578, and rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- as approved in the final HUD-approved Grant Inventory Worksheet (GIW).

   Expiring Supportive Housing Projects requesting renewal funding for the first time under 24 CFR part 578, transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2017 CoC Program Competition NOFA.

**Project:** Life Bridges

## 1A. SF-424 Application Type

1. Type of Submission: Application

2. Type of Application: Renewal Project Application

If "Revision", select appropriate letter(s):

If "Other", specify:

**3. Date Received:** 08/13/2017

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier: NY0473

This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).

Check to confrim that the Federal Award Identifier has been updated to reflect the most recently awarded grant number

6. Date Received by State:

7. State Application Identifier:

## 1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Westchester County Dept. of Social Services

b. Employer/Taxpayer Identification Number 13-6007353

(EIN/TIN):

c. Organizational DUNS:	072705213	PLUS 4	1112
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d. Address

Street 1: 112 East Post Road

Street 2:

City: White Plains

County: Westchester

State: New York

**Country:** United States

Zip / Postal Code: 10601

e. Organizational Unit (optional)

**Department Name:** 

**Division Name:** 

f. Name and contact information of person to

pe

contacted on matters involving this

application

Prefix: Mr.

First Name: Craig

Middle Name:

Last Name: Wong

Suffix:

**Title:** Program Administrator-Homeless Services

Organizational Affiliation: Westchester County Dept. of Social Services

**Telephone Number:** (914) 995-1014

Renewal Project Application FY2017	Page 3	08/13/2017	
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**Extension:** 

Fax Number: (914) 995-5334

Email: cqw1@westchestergov.com

## 1C. SF-424 Application Details

9. Type of Applicant: B. County Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance CoC Program

Title:

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6100-N-25

Title: Continuum of Care Homeless Assistance

Competition

13. Competition Identification Number:

Title:

## 1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) **New York** 

(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Life Bridges

16. Congressional District(s):

a. Applicant: NY-016, NY-017, NY-018

(for multiple selections hold CTRL key)

b. Project: NY-016, NY-017

(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 09/01/2018

**b. End Date:** 08/31/2019

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

## 1E. SF-424 Compliance

- 19. Is the Application Subject to Review By State Executive Order 12372 Process?b. Program is subject to E.O. 12372 but has not been selected by the State for review.

08/13/2017

- If "YES", enter the date this application was made available to the State for review:
- 20. Is the Applicant delinquent on any Federal No

If "YES," provide an explanation:

Project: Life Bridges

#### 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: X

21. Authorized Representative

Prefix: Mr.

First Name: Kevin

Middle Name:

Last Name: McGuire

**Suffix:** 

Title: Commissioner

**Telephone Number:** (914) 995-5501

(Format: 123-456-7890)

**Fax Number:** (914) 995-3015

(Format: 123-456-7890)

**Email:** kmm9@westchestergov.com

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

**Date Signed:** 08/13/2017

Project: Life Bridges

## 1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - Form 2880 U.S. Department of Housing and Urban Development OMB Approval No. 2510-0011 (exp.11/30/2018)

#### **Applicant/Recipient Information**

1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** Westchester County Dept. of Social Services

Prefix: Mr.

First Name: Kevin

Middle Name:

Last Name: McGuire

Suffix:

Title: Commissioner

Organizational Affiliation: Westchester County Dept. of Social Services

**Telephone Number:** (914) 995-5501

**Extension:** 

**Email:** kmm9@westchestergov.com

City: White Plains

County: Westchester

State: New York

**Country:** United States

Zip/Postal Code: 10601

**2. Employer ID Number (EIN):** 13-6007353

**3. HUD Program:** Continuum of Care Program

4. Amount of HUD Assistance \$49,499.00

Requested/Received:

(Requested amounts will be automatically entered within applications)

Renewal Project Application FY2017	Page 9	08/13/2017
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# 5. State the name and location (street Life Bridges 112 East Post Road White Plains address, city and state) of the project or activity:

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

#### **Part I Threshold Determinations**

1. Are you applying for assistance for a Yes specific project or activity? (For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to Yes receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.

## Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
Westchester County Dept. of Social Services 112 East Post Road, White Plains NY 10601	direct staffing, grants, and contracts		Supportive services staff and HMIS data entry staff
Westchester-Putnam Workforce Investment Board 120 Bloomingdale Road White Plains, NY 10605	grant	10972.0	Supportive services staff

#### **Part III Interested Parties**

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and

2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

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Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
Caring for the Homeless of Peekskill	133437332	3437332 Permanent Supportive Housing provider		5%
Children's Village	131739945	Transitional Housing provider	\$368,097.00	8%
Daniel Gore Consulting	901137448	HMIS Administrator	\$126,000.00	3%
Eccovia	870412185	HMIS Software provider	\$87,401.40	2%
see Other Attachments page for additional agencies				

#### Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

I AGREE: X

Name / Title of Authorized Official: Kevin McGuire, Commissioner

Signature of Authorized Official: Considered signed upon submission in e-snaps.

**Date Signed:** 08/13/2017

**Project:** Life Bridges 154906

### 1H. HUD 50070

#### **HUD 50070 Certification for a Drug Free Workplace**

**Applicant Name:** Westchester County Dept. of Social Services

**Program/Activity Receiving Federal Grant** CoC Program Funding:

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
C.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will  (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

#### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.) Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I hereby certify that all the information stated
herein, as well as any information provided in
the accompaniment herewith, is true and

)	(

**Applicant:** Westchester County Department of Social Services

NY604 Project: Life Bridges 154906

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

#### **Authorized Representative**

Prefix: Mr.

First Name: Kevin

**Middle Name** 

Last Name: McGuire

Suffix:

Title: Commissioner

**Telephone Number:** (914) 995-5501

(Format: 123-456-7890)

Fax Number: (914) 995-3015

(Format: 123-456-7890)

Email: kmm9@westchestergov.com

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

**Date Signed:** 08/13/2017

### **CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:



Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Westchester County Dept. of Social Services

Name / Title of Authorized Official: Kevin McGuire, Commissioner

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 08/13/2017

Project: Life Bridges

### 1J. SF-LLL

# DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?

**Legal Name:** Westchester County Dept. of Social Services

Street 1: 112 East Post Road

Street 2:

City: White Plains
County: Westchester
State: New York

Country: United States

Zip / Postal Code: 10601

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I	certify that	this	information	is	true	and
	•			C	omp	lete.



**Authorized Representative** 

Prefix: Mr.

First Name: Kevin

Middle Name:

Last Name: McGuire

Suffix:

Title: Commissioner

**Telephone Number:** (914) 995-5501

(Format: 123-456-7890)

**Fax Number:** (914) 995-3015

(Format: 123-456-7890)

**Email:** kmm9@westchestergov.com

Signature of Authorized Official: Considered signed upon submission in e-snaps.

**Date Signed:** 08/13/2017

### **Additional Information**

Now that you have completed Part 1 of the application, please review Parts 2-7, which are in Read Only mode. Screen 3C, which is mandatory for all PH-PSH projects and screens 6D, 7A and 7B which are mandatory for all projects will be editable and must be answered prior to submission.

Once you are done reviewing, you will be guided to a "Submissions without Changes" screen. At this screen if you decide no edits or updates are required to any screens other than the mandatory questions for 3C and/or 6D,7A and 7B, you are allowed to submit the application without ever needing to edit the rest of the application. However, if you determine that changes need to be made to the application, we have given you the ability to open up individual screens for edit, instead of the entire application.

Once you select the screens you want to edit via checkboxes, you will click "Save", and those screens will be available for edit. An important reminder, once you make those selections and click "Save", you cannot uncheck those boxes. You are allowed to select additional boxes even after saving your initial selections. Again, you must click "Save" for those newly selected screens to be available for edit.

If your project is a First Time Renewal, your project will not be able to utilize the "Submit Without Changes" function. The Submissions Without Changes page will be automatically set to "Make Changes" and you will be required to input data into the application for all required fields relevant to the component type.

## 2A. Project Subrecipients

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

**Total Expected Sub-Awards:** \$48,973

Organization	Туре	Туре	Sub- Awar d Amo unt
Children's Village	M. Nonprofit with 501C3 IRS Status	M. Nonprofit with 501C3 IRS Status	\$48,9 73

## 2A. Project Subrecipients Detail

a. Organization Name: Children's Village

**b. Organization Type:** M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 13-1739945

\* d. Organizational DUNS: 078705499 PLUS 4

e. Physical Address

Street 1: Echo Hills

Street 2:

City: Dobbs Ferry

State: New York

**Zip Code**: 10522

f. Congressional District(s): NY-017 (for multiple selections hold CTRL key)

g. Is the subrecipient a Faith-Based No Organization?

h. Has the subrecipient ever received a Yes federal grant, either directly from a federal agency or through a State/local agency?

i. Expected Sub-Award Amount: \$48,973

j. Contact Person

Prefix: Mr.

First Name: Roger

Middle Name:

Last Name: Williams

Renewal Project Application FY2017	Page 20	08/13/2017
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**Suffix:** 

Title: Division Director

E-mail Address: RWilliams@childrensvillage.org

Confirm E-mail Address: RWilliams@childrensvillage.org

**Phone Number:** 914-693-0600

Extension: 6,405

Fax Number: 914-593-0671

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

## 2B. Recipient Performance

- 1. Has the recipient successfully submitted Yes the APR on time for the most recently expired grant term related to this renewal project request?
- 2. Does the recipient have any unresolved No HUD Monitoring and/or OIG Audit findings concerning any previous grant term related to this renewal project request?
  - 3. Has the recipient maintained consistent Yes Quarterly Drawdowns for the most recent grant term related to this renewal project request?
  - 4. Have any Funds been recaptured by HUD Yes for the most recently expired grant term related to this renewal project request?

Explain the circumstances that led HUD to recapture funds from the most recently expired grant term related to this renewal project request.

The FY2014 Life Bridges grant has a remaining balance of \$526 in the Administration line. 100% of the Leasing line funds were claimed. The remaining balance in Administration was due to the subrecipient being not willing or able to document Administration costs sufficient to claim the allocated Administration funds.

## 3A. Project Detail

1. Expiring Grant Number: NY0473

(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

2a. CoC Number and Name: NY-604 - Yonkers, Mount Vernon/Westchester

County CoC

**2b. CoC Collaborative Applicant Name:** Westchester County Dept. of Community Mental

Health

3. Project Name: Life Bridges

4. Project Status: Standard

5. Component Type: TH

6. Does this project use one or more No properties that have been conveyed through the Title V process?

## 3B. Project Description

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

# 1. Provide a description that addresses the entire scope of the proposed project.

The purpose of the Life's Bridges project is to help society's most vulnerable youth so that they become educationally proficient, economically productive, and socially responsible members of their communities. The population served by Life's Bridges includes young adults 16 to 21 who are homeless (currently residing in emergency shelters, transitional housing, or the streets). These youth are at high risk of beginning a life of dependency on social services. Most have no family resources, few skills, and no sense of how to live independently. Some were juvenile offenders and are at risk of slipping back into a life of crime. Others have been victims of abuse and neglect and, without assistance, are at risk of perpetuating the cycle of violence with their own children. This is a fragile population, but one that has a good chance of success: they are young, impressionable and not yet firmly entrenched in destructive and unproductive life styles. The result of safe stable housing, successful engagement and program participation reduces the burden on the County both in long term social services dollars (both for the individual and subsequently his or her family) and crime/judicial costs. Life's Bridges has a capacity of 6 homeless youth in 3 scattered sites apartments in Yonkers and Mt Vernon. Participants can remain for up to twenty- four (24) months.

The program provides housing through supervised independent living apartments, life skills training, referral and follow-up with mental and physical health care, and job preparation. The Children's Village uses its broad network of linkages that includes child welfare organizations, social service organizations and law enforcement and potential youth employers and job training centers-to ensure that youth have access to all of the resources they need.

Each participant is required to meet HUD's eligibility criteria for homelessness. Each youth is provided with a private furnished bedroom with shared living, cooking, and bathing facilities. A Transitional Living Specialist assigned to each youth who provides intensive case management while a Resource Specialist provides in house skill building work shops including landlord/tenants relations, employment search and job retention. The program pays rent, utilities and offers a stipend for food. Referrals are made to: substance abuse and pregnancy prevention, advocacy assistance, counseling, and employment services.

The Assistant Director and Clinical Therapist rotate on-call duties on a weekly

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basis, with the Division Director covering any absences. Emergency security services are provided through Children's Village 24-hour security staff on a shift system designed to effectively meet the needs of the clients. Site visits are conducted several times per week to ensure that all health and safety mandates are being met.

# 2. Does your project have a specific Yes population focus?

#### 2a. Please identify the specific population focus. (Select ALL that apply)

Chronic Homeless		Domestic Violence	
Veterans		Substance Abuse	
Youth (under 25)	Х	Mental Illness	
Families with Children		HIV/AIDS	
		Other (Click 'Save' to update)	

#### Other:

#### 3. Housing First

3a. Does the project quickly move No participants into permanent housing

3b. Does the project ensure that participants are not screened out based on the following items? Select all that apply.

Having too little or little income	X
Active or history of substance use	X
Having a criminal record with exceptions for state-mandated restrictions	X
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	X
None of the above	

## 3c. Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services		
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Applicant: Westchester County Department of Social Services	NY604
Project: Life Bridges	154906
Failure to make progress on a service plan	
Loss of income or failure to improve income	x
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	x
None of the above	
3d. Does the project follow a "Housing First" No	,

approach?

## 4A. Supportive Services for Participants

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

1. For all supportive services available to participants, indicate who will provide them and how often they will be provided.

Click 'Save' to update.

Supportive Services	Provider	Frequency
Assessment of Service Needs	Subrecipient	Monthly
Assistance with Moving Costs		
Case Management	Subrecipient	Weekly
Child Care		
Education Services	Subrecipient	As needed
Employment Assistance and Job Training	Subrecipient	As needed
Food	Subrecipient	Daily
Housing Search and Counseling Services	Subrecipient	As needed
Legal Services		
Life Skills Training	Subrecipient	As needed
Mental Health Services	Subrecipient	As needed
Outpatient Health Services		
Outreach Services	Subrecipient	Weekly
Substance Abuse Treatment Services		
Transportation	Subrecipient	Daily
Utility Deposits		

- 2. Please identify whether the project includes the following activities:
- 2a. Transportation assistance to clients to Yes attend mainstream benefit appointments, employment training, or jobs?
- **2b. Use of a single application form for four** Yes or more mainstream programs?

**2c. At least annual follow-ups with** Yes participants to ensure mainstream benefits

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#### are received and renewed?

3. Do project participants have access to Yes SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?

3a. Has the staff person providing the Yes technical assistance completed SOAR training in the past 24 months.

## 4B. Housing Type and Location

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following list summarizes each housing site in the project. To add a housing site to the list, select the icon. To view or update a housing site already listed, select the icon.

Total Units: 3
Total Beds: 6

Housing Type	Units	Beds
Scattered-site apartments (	3	6

## 4B. Housing Type and Location Detail

- **1. Housing Type:** Scattered-site apartments (including efficiencies)
- 2. Indicate the maximum number of units and beds available for project participants at the selected housing site.

a. Units: 3b. Beds: 6

3. Address

Street 1: 55 Hammond House Road

Street 2:

City: Valhalla

State: New York

**ZIP Code: 10595** 

5. Select the geographic area(s) associated with the address: (for multiple selections hold CTRL Key)

369119 Westchester County

## 5A. Project Participants - Households

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	0	3	3	6
Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Adults over age 24	0	0		0
Adults ages 18-24	0	3		3
Accompanied Children under age 18	0		0	0
Unaccompanied Children under age 18			3	3
Total Persons	0	3	3	6

Click Save to automatically calculate totals

## 5B. Project Participants - Subpopulations

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

#### Persons in Households with at Least One Adult and One Child

Characteristics	Chronic ally Homeles s Non- Veterans	ally	ally Homeles s	ce Abuse	Persons with HIV/AID S	Severely Mentally III	Victims of Domesti c Violence		mentai Disabilit	Persons not represen ted by listed subpopu lations
Adults over age 24										
Adults ages 18-24										
Children under age 18										
Total Persons	0	0	0	0	0	0	0	0	0	0

#### Persons in Households without Children

Characteristics	ally Homeles s Non-	Chronic ally Homeles s Veterans	ally Homeles s	Substan ce Abuse		Severely Mentally III	Victims of Domesti c Violence			Persons not represen ted by listed subpopu lations
Adults over age 24	0	0	0	0	0	0	0	0	0	0
Adults ages 18-24	0	0	0	0	0	0	0	0	0	3
Total Persons	0	0	0	0	0	0	0	0	0	3

#### Click Save to automatically calculate totals

#### Persons in Households with Only Children

Characteristics	s Non-	Chronic ally Homeles s Veterans	ally Homeles s	ce Abuse		Severely Mentally III		Diśabilit y		Persons not represen ted by listed subpopu lations
Accompanied Children under age 18	0			0	0	0	0	0	0	0
Unaccompanied Children under age 18	0			0	0	0	0	0	0	3
Total Persons	0			0	0	0	0	0	0	3

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#### Click Save to automatically calculate totals

#### Describe the unlisted subpopulations referred to above:

The 6 persons identified are homeless youth who are not disabled, are not victims of domestic violence, and are not veterans; they therefore do not fall under the other categories in columns 1 through 9.

## 5C. Outreach for Participants

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

1. Enter the percentage of project participants that will be coming from each of the following locations.

10%	Directly from the street or other locations not meant for human habitation.
90%	Directly from emergency shelters.
	Persons at imminent risk of losing their night time residence within 14 days, have no subsequent housing identified, and lack the resources to obtain other housing (TH and SSO Pojects Only)
	Directly from safe havens.
	Persons fleeing domestic violence.
	Directly from transitional housing.
	Directly from the TH Portion of a Joint TH and PH-RRH Component project.
	Persons receiving services through a Department of Veterans Affairs(VA)-funded homeless assistance program.
100%	Total of above percentages

## 6A. Funding Request

- 1. Do any of the properties in this project No have an active restrictive covenant?
- 2. Was the original project awarded as either No a Samaritan Bonus or Permanent Housing Bonus project?
- 3. Does this project propose to allocate funds Yes according to an indirect cost rate?

Indirect cost rate proposals should be submitted as soon as the applicant is notified of a conditional award. Conditional award recipients will be asked to submit the proposal rate during the e-snaps post-award process.

Applicants with an approved indirect cost rate must submit a copy of the approval with this application.

a. Please complete the indirect cost rate schedule below:

Administering Department/Agency	Indirect Cost Rate	Direct Cost Base
Not applicable - we will use the 10% de minimis rate	10%	\$1,052

- b. Has this rate been approved by your No cognizant agency?
- c. Do you plan to use the 10% de minimis Yes rate?
  - 4. Renewal Grant Term: 1 Year
- 5. Select the costs for which funding is being requested:

Leased Units X
Leased Structures
Rental Assistance
Supportive Services

Operating

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Applicant: Westchester County Depar Project: Life Bridges	rtment of Social Services	NY604 154906
	HMIS	

## 6B. Leased Units Budget

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following list summarizes the funds being requested for one or more units leased for operating the projects. To add information to the list, select the icon. To view or update information already listed, select the icon.

	Tota	al Annual Assistance Requested:	\$48,447
		Grant Term:	1 Year
		Total Request for Grant Term:	\$48,447
		Total Units:	3
FMR Area	Total Units Requested	Total Annual Budget Requested	Total Budget Requested
NY - Westchester	3	\$48,447	\$48,447

**Project:** Life Bridges 154906

# **Leased Units Budget Detail**

Enter the appropriate values in the "Number of Units" AND "Total Request" fields.

Metropolitan or non-metropolitan NY - Westchester County, NY Statutory fair market rent area: Exception Area (3611999999)

### **Leased Units Annual Budget**

Size of Units	# of Units (Applicant)	Total Request (Applicant)
SRO		
0 Bedroom		
1 Bedroom		
2 Bedroom	3	
3 Bedroom		
4 Bedroom		
5 Bedroom		
6 Bedroom		
7 Bedroom		
8 Bedroom		
9 Bedroom		
Total Units and Annual Assistance Requested		\$48,447
Grant Term		1 Year
Total Request for Grant Term		\$48,447

Click the 'Save' button to automatically calculate totals.

### 6D. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

#### **Summary for Match**

Total Value of Cash Commitments:	\$263
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$263

# 1. Does this project generate program income No as described in 24 CFR 578.97 that will be used as Match for this grant?

Match	Туре	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Private	Children's Villag	08/01/2017	\$263

### **Sources of Match Detail**

1. Will this commitment be used towards Yes

Match?

2. Type of Commitment: Cash

3. Type of Source: Private

Children's Village operating funds

4. Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable)

5. Date of Written Commitment: 08/01/2017

6. Value of Written Commitment: \$263

# 6E. Summary Budget

NY604

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2017 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2017, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$48,447
1b. Leased Structures	\$0
2. Rental Assistance	\$0
3. Supportive Services	\$0
4. Operating	\$0
5. HMIS	\$0
6. Sub-total Costs Requested	\$48,447
7. Admin (Up to 10%)	\$1,052
8. Total Assistance plus Admin Requested	\$49,499
9. Cash Match	\$263
10. In-Kind Match	\$0
11. Total Match	\$263
12. Total Budget	\$49,762

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# 7A. Attachment(s)

Document Type	Required?	<b>Document Description</b>	Date Attached
Subrecipient Nonprofit Documentation	No	Children's Villag	12/13/2013
2) Other Attachmenbt	No		
3) Other Attachment	No		

### **Attachment Details**

**Document Description:** Children's Village Nonprofit Documentation

### **Attachment Details**

**Document Description:** 

# **Attachment Details**

**Document Description:** 

Project: Life Bridges

### 7B. Certification

#### A. For all projects:

#### **Fair Housing and Equal Opportunity**

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

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It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

#### **Additional for Rental Assistance Projects:**

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

# B. For non-Rental Assistance Projects Only.

#### 20-Year Operation Rule.

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

#### 1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

#### C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official Kevin McGuire

**Date:** 08/13/2017

Title: Commissioner

**Applicant Organization:** Westchester County Dept. of Social Services

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant



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Applicant: Westchester County Department of Social Services	NY604
Project: Life Bridges	154906

Certification and to ensure compliance. I am aware that any false, ficticious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties .

(U.S. Code, Title 218, Section 1001).

# **Submission Without Changes**

- 1. Are the requested renewal funds reduced No from the previous award as a result of reallocation?
- 2. Do you wish to submit this application Make changes without making changes? Please refer to the guidelines below to inform you of the requirements.

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2- Recipient and Subrecipient Information	
2A. Subrecipients	
2B. Recipient Performance	X
Part 3 - Project Information	
3A. Project Detail	X
3B. Description	
Part 4 - Housing Services and HMIS	
4A. Services	
4B. Housing Type	
Part 5 - Participants and Outreach Information	
5A. Households	
5B. Subpopulations	
5C. Outreach	
Part 6 - Budget Information	
6A. Funding Request	X
6B. Leased Units	

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Applicant: Westchester County Department of Social Services	NY604
Project: Life Bridges	154906

6D. Match	X
6E. Summary Budget	
Part 7 - Attachment(s) & Certification	
7A. Attachment(s)	X
7B. Certification	Х

The applicant has selected "Make Changes" to Question 2 above. Please provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

The applicant has selected "Make Changes". Once this screen is saved, the applicant will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

<sup>\* 2</sup>B - Update recipient performance based on most recently expired operating period

<sup>\* 6</sup>A - Change answers to question #3 Indirect Cost Rate

# **8B Submission Summary**

Page	Last Updated		
1A. SF-424 Application Type	08/13/2017		
1B. SF-424 Legal Applicant	No Input Required		
1C. SF-424 Application Details	No Input Required		
1D. SF-424 Congressional District(s)	08/13/2017		

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Project: Life Bridges

1E. SF-424 Compliance	08/13/2017
1F. SF-424 Declaration	08/13/2017
1G. HUD-2880	08/13/2017
1H. HUD-50070	08/13/2017
1I. Cert. Lobbying	08/13/2017
1J. SF-LLL	08/13/2017
2A. Subrecipients	08/13/2017
2B. Recipient Performance	08/13/2017
3A. Project Detail	08/13/2017
3B. Description	08/13/2017
4A. Services	08/13/2017
4B. Housing Type	08/13/2017
5A. Households	08/13/2017
5B. Subpopulations	08/13/2017
5C. Outreach	08/13/2017
6A. Funding Request	08/13/2017
6B. Leased Units	08/13/2017
6D. Match	08/13/2017
6E. Summary Budget	No Input Required
7A. Attachment(s)	08/13/2017
7B. Certification	08/13/2017
Submission Without Changes	08/13/2017

District Director

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The Children's Village, Inc. Echo Hills Dobbs Ferry, NY 10522 10 Metro Tech Center 925 Fullou Street Brocklyn, NY 41201

Date:

MAR 3 0 1994

ÈIN: 13-1739945 ←

Person to Contabe FINANCE Patricia Holub Contact Telephone Number: (718) 488-2333

Dear Sir or Madam:

Reference is made to your request for verification of the tax exempt status of The Children's Village, Inc.

A determination or ruling letter issued to an organization granting exemption under the Internal Revenue Code remains in effect until the tax exempt status has been terminated, revoked or modified.

Our records indicate that exemption was granted as shown below.

· Sincerely yours,

(Patricia Flolub)

Patricia Holub Manager, Customer Service Unit

Name of Organization: The Children's Village, Inc.

Date of Exemption Letter: December 1926

Exemption granted pursuant to section 501(c)(3) of the Internal Revenue Code.

Foundation Classification (if applicable): Not a private foundation as you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.